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Workplace Skills Access

- Develops customised training resources across a range of industries
- Offers customised industry training that develops employees' workplace communication skills
- Complements existing training programs to assist workers who may need extra support in English language, literacy, numeracy or basic computer skills
- Assists workplaces with other training consultancy services such as training needs analysis, development of training plans, improvement of workplace documentation, and general workplace communication reviews.

Other resources developed by and available from Workplace Skills Access

Aged Care

- Aged Care Documentation – You can do it (manual)
- Active Learning Units for the Aged Care Industry (set of 2 manuals)
- It All Adds Up (video and training manual)
- Safe Food (video and training manual)

Corrections

- Report Writing in Corrections (interactive CD ROM)

Food Safety

- Keeping Food Safe (video and training manual)

Horticulture

- Understanding Farm Chemical Labels (manual)
- Have a Go Book (set of seven manuals)
- Healthy Harvest – Controlling germs during vegetable production (video, training manual and trainer's notes)
- Occupational Health & Safety in Horticulture (video or DVD and training manual)

For more information about Workplace Skills Access and the resources contact:

Workplace Skills Access

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Scene savers – Resource package including CD ROM and a folder containing the Trainers' Notes

TITLE	NO. COPIES	UNIT COST	COST
Scene savers – CD ROM only		\$65 (GST inc)	
		\$20 (GST inc)	
		TOTAL	

Price includes postage and handling

I have enclosed:

- a cheque made payable to Swinburne University
 credit card details & my signature authorising the charge to my card.

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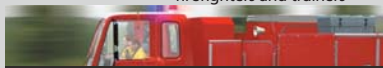
An interactive



CD ROM for



firefighters and trainers

SCENE
SAVERS

Communicating for safety at a fire scene





SCENE SAVERS

Communicating for safety at a fire scene



Authentic scenarios and exciting graphics are used in Scene Savers, an interactive CD ROM designed for:

- firefighters
- instructors and trainers of entry-level firefighters.

The scenarios, each set in a different state, are:

- a motor vehicle accident
- a grassfire
- a remote structure fire
- a hazardous materials fire.

Activities, based on the scenarios, develop skills for:

- sending radio calls
- finding information on a map
- identifying hazards at an incident scene
- controlling and monitoring hazards at an incident scene.

Key features

- Based on authentic scenarios that every firefighter will associate with.
- Simple navigation and great graphics make the CD ROM fun and easy to use.
- Develops essential skills for firefighting.
- Key words in each scenario link directly to a section on fire terms.
- Extra activities extend and reinforce skills and knowledge covered in the scenarios.
- Activities are mapped against the competency standards as well as against the underpinning knowledge and skills required to achieve competency.

For instructors and trainers

The CD ROM contains:

- ideas for working with adults with low level levels of literacy and learners from non-English speaking backgrounds
- ideas for customising the scenarios
- a bank of print based activities trainers can use to provide the learner with extra practice
- activities mapped to competency standards
- ideas for assessment that involve an integrated approach, similar to the approach taken in each of the scenarios.



The CD ROM was funded under the Workplace English Language and Literacy Programme by the Commonwealth through the Department of Education, Science and Training.

